



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Siddhant College Of Management Studies</b>
• Name of the Head of the institution	<b>Dr.Sagar.O.Manjare</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02114661991</b>	
• Mobile No:	<b>9623265849</b>	
• Registered e-mail	<b>siddhantmgtstudies@gmail.com</b>	
• Alternate e-mail	<b>sagar.manjare@gmail.com</b>	
• Address	<b>At Post Sudumbare TAL Maval Dist Pune</b>	
• City/Town	<b>PUNE</b>	
• State/UT	<b>Maharashtra</b>	
• Pin Code	<b>412109</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Savitribai Phule Pune University Pune</b>				
• Name of the IQAC Coordinator	<b>Prof Sarita Kumari</b>				
• Phone No.	<b>02114661991</b>				
• Alternate phone No.	<b>02114661991</b>				
• Mobile	<b>7905123756</b>				
• IQAC e-mail address	<b>siddhantmgtstudies@gmail.com</b>				
• Alternate e-mail address					
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://siddhantmgtstudies.in/aqar-2020-21/">https://siddhantmgtstudies.in/aqar-2020-21/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://siddhantmgtstudies.in/academic-calendar/">https://siddhantmgtstudies.in/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.91</b>	<b>2020</b>	<b>08/01/2020</b>	<b>07/01/2025</b>
<b>6.Date of Establishment of IQAC</b>			<b>12/07/2022</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>06</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Mentoring will be implemented for every student and for every academic program		
Organizing various workshops		
Encouraging students' participation in co-curricular activities		
Started Skill development interdisciplinary workshops among all programs		
Organizing industrial Visit		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Institutional Collaboration	The college has signed an MoU with a various colleges and Companies	
promoting academic members' access to research opportunities	IQAC decides to promote research opportunities for the faculty members of the college.	
Blood Donation Camp	The purpose to organize a blood donation camp is to motivate people to donate blood and social works	

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> <tr> <td>College Development Committee</td> <td>04/01/2022</td> </tr> </table>		Name	Date of meeting(s)	College Development Committee	04/01/2022
Name	Date of meeting(s)				
College Development Committee	04/01/2022				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <tr> <th>Year</th> <th>Date of Submission</th> </tr> <tr> <td>2021-22</td> <td>17/12/2022</td> </tr> </table>		Year	Date of Submission	2021-22	17/12/2022
Year	Date of Submission				
2021-22	17/12/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>In order to provide multidisciplinary education, the institution offers a number of interdisciplinary courses from the Savitribai Phule Pune university in addition to conventional courses. Courses like "Democracy, Elections and Good Governance," "Environmental Studies," "Soft Skills Training," and "Introduction to the Constitution of India" for postgraduate students are available to students in the Arts, Science, and Commerce disciplines. Considering the aim of NEP, our college has begun a new interdisciplinary module incorporating multiple disciplines in addition to the existing academics. Multidisciplinary courses are added to academic programmes as electives. Every curriculum is created to provide students as much freedom as possible to select elective courses from other departments.</p>					
<b>16. Academic bank of credits (ABC):</b>					
<p>The Academic Bank of Credit (ABC) is implemented as per norms of UGC, Siddhant college of Management Studies also adopting the policy guidelines for the suitable credit transfer. The college has been adhering to the Savitribai Phule Pune University's CBCS model. The college has received guidelines from the university regarding what has to be done to implement ABC. Our college's instructors taught the students about ABC. A workshop on the application of ABC was held at Savitribai Phule Pune University, and a shared handbook on the subject was distributed. Students' ABC accounts are opened as part of the required SPPU exam</p>					
<b>17. Skill development:</b>					

<p>Siddhant College of Management Studies has conducted workshops, lectures and programmers for various skill development programs for BCA,BBA and B.Com students, they are aware about technical ,management as well as financial terms . In NSS program students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages as well as NDRF camp. Communication Skill Enhancement Programs are arranged by the guest lecturers ,MOU are done with other colleges which shares the language Lab which are useful for to learn new languages</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>The college has planned to introduce such courses in near future.</p>
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>
<p>The college has already switched from the traditional system to Outcome Based Educational system (OBE). The Savitribai Phule Pune university designed syllabus of all the courses. faculties are given all updates with the latest knowledge requirements. The university syllabi mention course outcomes. Program Outcomes, Program Specific Outcomes and Course Outcomes are displayed on college website and on notice boards. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes.</p>
<p><b>20.Distance education/online education:</b></p>
<p>College teaching staff have been using ICT and modern methods of teaching. In the situation of Covid-19 all teaching staff members adopted online platforms for teaching and engaging students through various online techniques like Google classroom ,Microsoft Teams,Zoom, Webex, etc. College IQAC cell has also organized training sessions for the faculty members to design MOOCs. The majority of faculty members and advanced learners are promoted to enroll for MOOCs through NPTEL, Courses, and EDx. Most of the classrooms of the institute are Smart Classrooms with ICT-enabled functions. This has made it possible to provide online and virtual content for teachers as well as experts from remote places.</p>

## Extended Profile

### 1.Programme

1.1 07

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **368**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **50**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **65**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **13**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **13**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	07
Number of courses offered by the institution across all programs during the year	

File Description	Documents
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### 2.Student

2.1	368
Number of students during the year	

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	65
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	13
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	09
Total number of Classrooms and Seminar halls	
4.2	71.8
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	140
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Savitribai Phule Pune University, to which Siddhant College of Management Studies is connected, uses the Credit Base Choice System, which is being introduced as a 2019 pattern for UG, college also offers various Certification Courses to improve overall student performance, and the university offers elective courses for extracurricular learning activities to improve students' overall performance Weaker students require more work in college to enhance their technical and skill sets. Teachers encourage these students by scheduling extra lectures and exposing them to industry experiences. For Curriculum Delivery That are Effective The college uses the SPPU academic calendar to generate the schedule of classes for UG programs at the beginning and end of each semester.</p> <p>Each faculty member creates the course plan, handwritten notes, PPTS, E- notes, and lab books for the practical tasks, which are then shared with the students. The monitoring committee keeps</p>	



watch on the daily attendance records to track the courses, practicals, and tutorial schedule.

Mentors oversee students' attendance and academic achievement as well. The college arranges webinars and online courses in partnership with businesses to provide content effectively. The institution also implements a feedback system and hosts teacher-parent meetings

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://siddhantmgtstudies.in/time-table/">https://siddhantmgtstudies.in/time-table/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendars help faculty members to plan their respective course delivery, research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

At the beginning of each semester, an academic calendar is prepared by the academic coordinator based on the schedule provided by University, consisting of various curricular schedules like:

- College Reopening Date
- Unit Wise Syllabus Completion Details
- IQAC Meeting
- Question Paper Submission Deadlines
- Internal Assessment Test I, II and, III

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://siddhantmgtstudies.in/academic-calendar/">https://siddhantmgtstudies.in/academic-calendar/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**04**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****6**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****298****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****122**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Co-curricular and Extracurricular Activities** Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its best for above said issues. Some of the steps taken are below:

**1. Gender Sensitivity :**

The committee for Woman Anti harassment and internal complaint committee organizes programs on Women's Day, The N.S.S. unit of our college has been very proactive in conducting different

extension activities not only in college premises. Major gender issues are focused and addressed through the activities like Save girl child Rangoli Competition

## 2. Environment and Sustainability:

N.S.S. promotes environmental protection through tree plantations and other sustainable development programs.. The college has taken initiative in Swachh Bharat Abhiyan at Bhandara Dongar

## 3. Human Values and Professional Ethics:

Programs conducted under N. S. S and Political science department help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Blood donation camp.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

36

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://siddhantmgtstudies.in/student-satisfaction-survey/">https://siddhantmgtstudies.in/student-satisfaction-survey/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**700**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**50**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All students have to attend a compulsory Orientation Programme on admission.

The wide range of continuous assessment components that include, Daily Home Assignments, Class Assignments, Seminars and Group Discussions, Additional Assignments, Quizzes, Class Tests, Projects, Internships, Viva-voce examinations and attendance, enable effective assessment of learning levels of students.

In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings help in identification of different levels of learners. Faculty members and various Committees regularly review the academic progress of students and counsel students to improve their performance to ensure their academic growth.

Special measures taken to support relatively slow learners are as follows.

- Assistance from classmates and senior students is arranged
- Providing tutorial assignments
- Providing lectures uploaded on web and extra reading material to improve basic understanding of subject
- Encouraging them to study courses on developing soft skills to master understanding of language
- Encouraging them to participate in various activities to develop social skills
- The Institute employs varied evaluations to test both Quality and Values.
- It has a continuous evaluation system with different types of assessments spread throughout the semester. Assessment of values is also a continuous process with focus on discipline, conscience, dignity of labour, respect for religion and culture and community participation.

- It implements well-defined models of evaluation with varied types of assessment to effectively evaluate outcomes, both at the course and the program level. Figures below show the models for theory and practical courses.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
368	13

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning tools play a crucial role in the field of Information and Communication Technology (ICT) education. These tools can enhance student engagement, facilitate active learning, and provide a more interactive and dynamic learning experience. Here are some popular ICT teaching and learning tools for students:

### ICT Enabled Teaching:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.

### Student Seminars:

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.



## Summer Internship Program

### Industrial Visits

Departments Plan and Organize the industrial visits for students to provide exposure to industrial work culture

### Project work

Project work is organized in two phases

1)Mini project and 2)Major Projects this is an essential element of each programme

### Internship or Field Projects in industry

**Learning Management Systems (LMS):** LMS platforms like Moodle, Canvas, or Blackboard provide a centralized online space for course materials, discussions, assessments, and collaboration. Teachers can upload resources, create quizzes, and facilitate communication within the platform.

**Interactive Whiteboards (IWBs):** IWBs allow teachers and students to interact with digital content in real-time. They can be used for presentations, collaborative activities, and demonstrations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. ICT Tools provided by the college for teaching learning like Youtube channel, wifi facility, Google classes, zoom classes, online notes laptops or computers used for teaching. Whatsapp group used as platforms to communicate, make announcements, address queries, and share information.

The classrooms have adequate and good quality furniture's. The college has tutorial rooms for discussion on Projects, seminar and

completing assignments. All computer labs are well equipped. The practical's are performed as per the SPPU syllabus. The Charts and models are as well displayed in laboratory for trouble-free understanding of practicals. "Mock" Practical exam is conducted in computer laboratories to enhance capabilities of students for better performance in exam.

**Library:** Library is equipped with books, journals, magazines, news paper and e-resources. Library has well-furnished reading room with 24x7 Wi-Fi facility. **T&P cell:** T&P cell facilitates arranging training session, placement drive. **Institute Industry interaction cell** arranges site visit, gives guidance to final year students for industrial Projects. **Seminar Halls:** The College has One Seminar halls with ICT facility for conducting subject matter expert lectures, paper presentation, conferences and workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

56

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

### Assessment and Evaluation process

This is a two tier system. University defined and

SPPU Pune conducts various examinations to evaluate the students. There are the assessment examinations of the affiliating university such for First and Second year, In-semester examination for third and final year, Pr/Oral exams and End-Semester exam for all. The main written examination is conducted at the end of the semester. The institute has to make sure that the students are ready for these examinations.

University evaluation reforms:

- The CEO and Examination Committee schedules and executes the evaluation process with strict monitoring on regular basis.
- Internal squad comprising of senior faculty members oversees the smooth conduction of university theory examination.
- CCTV cameras are deployed at all class rooms, exam cell and laboratories to monitor the online examinations.
- Project & Practical evaluation process through Oral Viva & Computer lab practical base (SPPU External Evaluator).

1. Collegedefined. Internal evaluation reforms:

The term work evaluation is done by respective course teachers in the mid and at the end of semester. The students refortified about their performance evaluation of students are displayed on notice board through Continuous Assessment Report (CAR). Student can discuss any queries about CAR with the concerned teacher.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A) Internal /Institute level

At the time of Examination College have complete transparency in the internal assessment. The criterion adopted is as directed by the university.

**Before Examination:** Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

**Internal Examination:** During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question our college expertise resolve the above mentioned issues.

(B)At University level:

**After Result Declaration:** After result declaration by university, if any student has objection with result, he/she comes to College Exam Coordinator for the same. College Exam Coordinator addresses their issues. If students are not satisfied about their marks, he/she may apply for online revaluation form. The queries related to results, corrections in mark sheets, other certificates issued by university are handled at SPPU examination section after forwarding such quires through the college to the SPPU examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://siddhantmgtstudies.in/time-table/">https://siddhantmgtstudies.in/time-table/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Throughout the academic year, a variety of indicators are used to gauge how well program Outcomes, program Specific Outcomes, and courses are being attained.

1.End Semester University Examination: Being a constituent SPPU,

the students of Siddhant College of Management are required to take examinations as per the semester and annual pattern set by the university, through which the institution measures programme outcomes based on the course attainment level fixed by the programme.

**2. Internal Assessment:** The Internal Assessment constitutes 25% weightage of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, repeatedly in a semester to judge the performance of students on a regular basis.

**3. Practical Assessment/ External Assessment:** It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

**4. Result Analysis:** At the end of each semester, result analysis of each course is carried out using bar charts indicating the percentage of students falling in different categories of CGPA obtained. This is an effective indicator in order to evaluate the level of attainment of POs, PSOs and COs as specified by the university.

**5. Internships and Placements:** Students are encouraged to take up internships, projects, fieldwork, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://siddhantmgtstudies.in/time-table/">https://siddhantmgtstudies.in/time-table/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES**

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme. At least five hours are spent by the teachers for introducing the subject to the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics.

Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications. Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.

Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://siddhantmgstudies.in/student-satisfaction-survey/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**



**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to raise awareness among students about the needs of the community, Siddhant College of Management Studies hosts a variety of outreach events. Our college's students actively engage in community service projects that contribute to their overall growth. The college engages in a range of community outreach initiatives in the surrounding area. In addition to encouraging social and community events to raise students' awareness, the Institute thinks that it should take the lead in forming students, instructors, and staff into responsible members of the community and fostering the holistic development of students across all verticals. Free eye exams are provided by the college both staff and students.

**Blood Donation Camp:** Blood donation camps help donors feel more committed and ethically responsible while also enhancing their feeling of empathy and compassion.

**Tree Plantation:** To raise awareness of environmental issues, an college hosts a tree planting event.

To raise awareness of cleanliness among students, SCMS at Bhndara Dongar organizes the "Swachh Bharat Abhiyan."

All of these activities have a good effect on the kids and help them build confidence, leadership abilities, and relationships with other students and the community. Additionally, it assisted in raising awareness among kids and developing their latent

personalities. Through class WhatsApp groups and social media handles, all outreach programs and events of the Society and Committee of the Institute are updated, followed, and promoted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****484**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****04**

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure of college play crucial role in the development of college as the students are now choosing colleges on the basis of labs, class rooms, etc. It is important that the college have very good infrastructure with advance laboratories equipped with advanced state of the equipment. Main building including study space, library, and offices for the principal and administrative staff. The college is well-equipped with first-rate teaching and learning spaces, and it is well-equipped. The institution offers one smart classroom with a 73 square meter carpet as well as six classrooms with LCD amenities. There are enough classrooms, two computer labs, and one internet lab available for instructors and students, according to the statutory body. The college provides two classrooms with 146 square meters of carpeting and Wi-Fi connectivity. The college offers students 120 PCs with internet connection in the computer lab. The computer lab's 213 square meters of carpeting. The lecture hall contains an approximate 114 square meters of carpeted floor space and is ICT-equipped. It offers excellent study tools and a library, such as reading hall. The college contains a single seminar room equipped with an ICT system for holding seminars, paper presentations, and lectures by subject matter experts.

Details of Available Area in (sq.mtr.)

Sr. No.

Items

Quantity(Numbers)

Area(sq.mtr.)

1

Class rooms

6

372

2

Tutorial rooms

2

80

3

Hall

1

159

4

Computer Lab

2

213

5

Seminar Hall

1

114

6

## Library &amp; Reading

## Computer

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports plays a very important role in our day to day life, it teaches us the value of teamwork and encourages us to work hard and never give up. It also helps to develop discipline, dedication, commitment which are essential values for success in life. Sports assist you in maintaining a healthy weight and achieving your fitness goals. Students engage in a range of sports to shape their personalities, fitness levels, and general well-being in addition to developing their multifaceted skill set.

Sports including Outdoor activities like Kho- Kho, Cricket, and Football, Holly ball, Basket ball, badminton, as well as indoor activities like Musical chair, Rangoli Competition, Carrom, and Chess, Table Tennis, and matches are scheduled are available to students and faculty. On special occasions such as Ganesh Utsav, Shivaji Maharaj Jayanti, Teacher's Day, Navaratri Ustav, Holi, Traditional Day, Fresher's Party, Farewell Party, Gathering, and others.

Sports: Play areas with a 50 x 100 meter cricket and football field and 19 x 32 meter basketball court. Events like yoga days, farewell, festival celebrations, and fresher's parties are held at the college auditorium, which has 100 seats and is 1200 square meters in size.

Gym: The institute has a 500-square-foot gym equipped with all the necessary equipment for students to advance their physical health.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://siddhantmgtstudies.in/activities/">https://siddhantmgtstudies.in/activities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.07

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource



## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library collection can include books of all publications, periodical, newspapers, manuscript, and our library offers the resources and encourages the thinking process, creativity, inquisitiveness and makes the learning more fruitful. The function of library is to provide textbooks, reference books,, research, Projects conducted till date on various subjects to students, teachers and researchers.

It tracks and circulates all of the library's materials. Access comprehensive information about the library's collection, including books that have been checked out and those that have been returned, at their signatures in record register, which has saved them important time. The college library offers an extensive collection of books, periodicals, magazines, newspapers. It now has 4050 books, 25 journals and 23 periodicals. The Institute library offers a variety of resources to students, faculty, and staff, including course syllabi, exam questions, project reports, open stack access, a reading area, and newspaper clippings. A reading room with 150 seats, area of 645 square meters. There is a Digital Library in the college library where students may download e-journals and articles, as well as numerous paid and free databases. There is an Internet-connected computer at the library also.

Initiatives taken by the College, are the following :

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for purchase of books through Departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.65**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**08**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers 100 MBPS wireless transmission speeds for its Wi-Fi network. We use two outside wi-fi devices that have a 20-meter range for easy access. The Wi-Fi at the institute

The upgraded facility takes into account the overall quantity of faculty and students. The college restricts the number of sites that can be used and maintains network security. Students are the only users of this facility for instructional purposes.

The College Computing facility has the required IT setup and infrastructure, meeting UGC/SPPU criteria.

Information on the institute's IT infrastructure:

Sr. No.

Title

Remark

1.

Total Number of PCS with exact configuration of each available system

120 Nos.

2.

Stand-alone facility

yes, Available

3.

LAN facility

yes, Available

4.

Wi-Fi facility

yes, Available

5.

Licensed Software's

6.

A number of nodes/computers with Internet facility(Nos.)

120 Nodes

7.

Computer-Student ratio

1:1

Details of Software used in the Institute:

Sr. No.

Lenience copy

Type of License Copy

1.

Windows-7

System Software

2.

Microsoft Office-2010

System Software

3.

Microsoft Visual Studio.2008

Applications Developer Tools

4.

Microsoft Office Professional Enterprise Edition -2003

Applications software

5.

Microsoft Office Standard Edition -2003service pack-1

Applications Microsoft Office Family

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

4.3.3 - Bandwidth of internet connection in the Institution		A. ? 50MBPS
File Description	Documents	
Upload any additional Information	<a href="#">View File</a>	
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>	
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
9.59		
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
Audited statements of accounts.	<a href="#">View File</a>	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
The college has a well-structured system for keeping the facility in good condition. Students who are admitted to the college are provided with physical facilities such as labs, computers, and classrooms. The college keeps a record of the maintenance and use of these physical, academic, and support facilities. The college charges students for laboratory expenses when they are admitted, as suggested by the statutory body. Students use the classrooms boards and furniture regularly. Non-teaching staff do the cleaning and maintenance of the classrooms and laboratories, and in most cases, the college provides maintenance contracts to local experts. The lab, library, sports complex, computers and classrooms are easily accessible for students. Computers are maintain in good condition, with fit special curtain room that		

reduce entry of dust particles and not exposed to direct sunshine.

The college garden is kept by a gardener who is appointed by the college. The central computer lab connected in LAN is available for the students whenever the time allows and the office. The academic support facilities such as library, sports and other platforms supporting the overall development of the students are allowed to access the library at the cost of deposits as precautionary money. The budget for library maintenance is provided by the college management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

06

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="https://siddhantmgtstudies.in/activities/">https://siddhantmgtstudies.in/activities/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

55

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>



<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	
<b>06</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>17</b>	

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every department has a council for its students. The student council is to inspire and encourage students to participate in extracurricular and co-curricular activities outside of the classroom. The Students' Council coordinates a variety of events, such as the NSS coordinator, sports coordinator, and cultural coordinator.

Under the guidance of the faculty representatives, the associations carry out the events for student activities:

- Managing a range of association activities.
- Volunteering in intercollegiate competitions and conferences, workshops, career counseling seminar, and college-sponsored award delivery ceremonies.
- Celebrating cultural events taking part in a number of projects.

For the smooth and efficient operation of the college's various activities, the student coordinator performs a variety of tasks, including making announcements in class to encourage students to participate in various events, gathering student names from the class, planning programs, setting up stages, comparing, and organizing events.

The student council's activities include:

- Planning an annual social event at the college level that incorporates sporting and cultural events.
- Marking significant national holidays, such as Republic Day and Independence Day, to foster a sense of patriotism
- To plan blood drive events, tree plantings, Teacher's Day, etc.

Cultural events consist of the following:

- Induction program
- Shiv Jayanti
- Essay contest
- Traditional Day

File Description	Documents
Paste link for additional information	<a href="https://siddhantmgtstudies.in/student-welfare-committee/">https://siddhantmgtstudies.in/student-welfare-committee/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The presence of a registered alumni association can greatly contribute to the development of SCMS through financial or other forms of support. These associations are formed by graduates of educational institutions who come together to continue their connection with their alma mater and contribute to its growth and success.

Financial support is one of a registered alumni association's main contributions. The membership fees of many alumni associations are used to raise money. The institution may use these money to provide student support services. The institution's rising requirements and its limited resources can be met in part by the alumni association's financial contributions.

The college organized Alumni meet with induction program (Umang). Alumni are gathered and met with freshers and share their thoughts.

Alumni associations provide several sorts of aid in addition to financial support. By planning events, hosting alumni gatherings, and keeping up an active internet presence, they can aid in the institution's promotion. Engaging in these initiatives can enhance brand perception and draw in more potential donors and students. Alumni associations can also be very helpful in helping students with career counseling and mentorship by setting up job fairs, networking events, and workshops. Such programs can improve students' employability.

File Description	Documents
Paste link for additional information	<a href="https://siddhantmgtstudies.in/alumina-committee/">https://siddhantmgtstudies.in/alumina-committee/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1-The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution reflect the values and objectives of the founders. The vision and mission are as follows:

#### Vision:

- Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.

#### **Mission:**

- To foster academic excellence through innovative teaching learning methods.
- To inculcate research and entrepreneurial skills.
- To create an attitude practicing social conscience.
- To actuate students to practice sustainable leadership through innate skills.
- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.

#### **Goals And Objective:**

- To achieve academic excellence.
- To compete with them at national and international levels in all areas of life.
- To develop leadership qualities.
- To develop the all-around personalities of the students.
- To provide orientation to students towards research.
- To promote the faculty towards quality research and examination.

#### **Core Values**

- Pursuit of Excellence through Education
- Social Responsibility and Civic Awareness
- Honest and Moral Uprightness
- Empowerment through Education
- Faith in its Own Capabilities
- Respect for Life and Creation
- Academic Excellence
- Continuous Improvement in Education
- Institutional Awareness and Practicability
- Value and Outcome Based Education
- Inspiring Campus Environment

File Description	Documents
Paste link for additional information	<a href="https://siddhantmgtstudies.in/mission-and-vision/">https://siddhantmgtstudies.in/mission-and-vision/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.**

The Institution was established in 2004. Since then, the structure of the Institution has remained participative and decentralized. There is a permanent Principal in the Institution. There is no post of Vice Principal in the Institution. In the absence of the principal, H.O.D is given charges to handle the administrative and academic jobs of the Institution. The principal is authorized to make any decision for the welfare of the students and the Institution. The members of the CAYMET do not interfere in the decisions taken by the principal for the smooth running of the Institution. They are informed of the important decisions taken and their formal and informal approvals are taken as the case may be. In the meetings with the members of the CAYM Education Society, the Principal gives reports of the administrative and academic activities of the Institution. The CAYMET has always favored the decisions taken for the development of the students and the Institutions. The Heads of the various Departments are authorized to decide the workloads, distribution of periods, distribution of topics to teach, and distribution of papers for assessment among faculties in their respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## **6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**6.2.1 THE INSTITUTIONAL STRATEGIC/PERSPECTIVE PLAN IS EFFECTIVELY**

**DEPLOYED****Institutional Strategic Goals**

1. Effective Leadership and Participative management
2. Constant Internal Quality Assurance System
3. Student's Overall Development through Participation
4. Employees Advancement & Welfare
5. Escalating Placements
6. Proper Discipline
7. Women/Student/Faculty Grievance
8. Financial Planning & Management
9. Institute - Industry Interaction
10. Constant Growth in Research and Development
11. Alumni Interaction and Outreach activities
12. Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**ADMINISTRATIVE SETUP:** With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. Siddhant College Of Management Studies (SCMS) has been established in 2004. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development / progression**

The Siddhant College of Management Studies effectively implements the welfare schemes for the teaching and Non teaching. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Conference, Permission to attend FDP such as Orientation program, induction program for the career development and progression of the teaching as well as non-teaching staff. Besides the above, benefits are given to the teaching and non-teaching staff. Financial Support to the staff to attend workshops and the national conference. For children's education of the non-teaching staff. The staff of the institution also receives Provident Fund, permission to attend

Faculty Development Program, Maternity leave, Office rooms for Staff Associations (Teaching and Non-teaching) on the campus. Staff quarters for the domestic staff inside the college premises. Wi-Fi facility to the staff inside the college campus. Uniform facility to teaching staff. Cater to Emotional Needs Staff Grievance Redressal Cell to address the issues and grievances of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**3**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Institution has Performance Appraisal System for teaching and non-teaching staff Response:** The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of

the employees on the basis of their academic, research and other extra- curricular activities. Performance appraisal system for teaching staff The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### 6.4.1 Institution conducts internal and external financial audits regularly

The Siddhant College of Management Studies has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.. External audit is conducted two times in year in October ( for months of April to September ) and ( for the months of April to September ) for the (months of October to march)by an external agency. Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like purchases, furniture and other development expenses. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any

discrepancy is found, the same is brought to the notice of the principal. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

##### **6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources.**

The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support the teaching-learning process. Siddhant College of Management Studies is a self-financed private institution, tuition fee is the main source of income. Along with tuition fees, research grants from various Government and Non-Government agencies, consultancy projects and funding from alumni are add-on resources for the mobilization of funds. These funds are utilized for all recurring and non-recurring expenditures. The institution has a well-defined mechanism to monitor the effective utilization of available financial resources for the development of the

infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells (viz., research committee, placement cell, library advisory committee (for the purchase of books/journals), purchase committee (for repair and maintenance cost) software and internet charges, printing, and stationary, equipment and consumables, furniture and fixtures), NSS cell, sports, cultural committee, etc., will submit the budget requirements for the coming academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Upload two examples of best practices institutionalized as a result of IQAC initiatives

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC:

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee

evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**6.5.2 The institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities**

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are: A) IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes: The standard methods of teaching, learning, and evaluation which are proven over the years are being followed. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**B. Any 3 of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In compliance with Article 16, the college launched many CSR (Corporate Social Responsibility) initiatives, such as "Equal Opportunity" and "Constitutional Rights for Women".

Human self-esteem, social and natural impartiality, and universal human rights are all encouraged and upheld at Siddhant College of Management Studies (SCMS).

Furthermore, it acknowledges the necessity of putting in place a Gender Harmony and Anti-Sexual Harassment Policy to encourage an

Additionally, it recognizes the need to implement an Anti-Sexual Harassment and Gender Harmony Policy in order to promote an

Anatmosphere free from sexual harassment and discrimination and social security, prevention and counselling..

Social Security benefits: Social security is a priority of Siddhant College of Management Studies not only for its employees but also for others living nearby. The SCMS campus has a strong security system in place and all people and vehicles are repeatedly



screened at entry points. Security checks visitors before issuing IDs, and students use ID cards at all times. Students and faculty often receive safety and security tips to ensure the rights of women to be free from sexual harassment and to live in a safe environment

File Description	Documents
Annual gender sensitization action plan	<a href="https://siddhantmgtstudies.in/activities/">https://siddhantmgtstudies.in/activities/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Siddhant College of Management Studies is striving to achieve "zero waste" and minimise its operational impact on the environment by adhering to the "reduce-reuse-recycle" principle. We exercise careful budgetary control over our purchases as a first step towards reducing waste.

**E-waste management:**

The working components of the electrical and electronic equipment that was salvaged and put to use have been placed in a different room. Inventory management: Data about the origin and intended use of e-waste disposal is systematically documented in registers.

**Liquid Waste Management:**

It is the process of removing contaminants from waste water. The trust keeps a sewage treatment plant on the land to deal with the liquid waste. Reclaimed water is utilised for gardening and car washing.

**Paper Recycling :**

The Eco Club is in charge of the Paper Recycling Unit that was set up on our college's campus. The truth is that this department uses waste paper that has collected from other departments to make recycled paper that can be used for various reasons. The paper recycling unit uses waste paper that has accumulated from several departments to make recycled paper that may be used for a variety of applications.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://siddhantmgtstudies.in/infrastructure/">https://siddhantmgtstudies.in/infrastructure/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

<b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b> <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to foster an atmosphere that upholds ethical, cultural, and spiritual values among students and staff, the institution plans and conducts a number of events aimed at building a country of young with noble attitudes and moral responsibility. In order to cultivate the emotional and Religious sentiments among the staff and students, memorial days are organized and supported by the administration on campus to promote social peace and unity in addition to providing entertainment and leisure.

The institution's belief in the equality of all cultures and traditions is demonstrated by the fact that students from all castes, religions, and geographical locations study side by side without facing any form of prejudice. We do not tolerate any form of prejudice towards cultural, regional, linguistic, communal socio-economic, or any other diversity, notwithstanding the institution's heterogeneous socio-cultural background or language differences.

It is clear from the fact that students from all castes, religions, and geographical areas are learning together without facing any form of prejudice that the school upholds the equality of all cultures and traditions. We are tolerant of linguistic, cultural, regional, socioeconomic, and other diversity, even if the institution's members come from a variety of socio cultural backgrounds and speak different languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is proud to have started the Tree Plantation Program, which aims to advance students' development as better citizens of the nation by focusing not just on their strong academic backgrounds. In this sense, the institute uses a variety of activities and events to foster a sense of solidarity among the student body in addition to providing professional legal education.

Numerous academic departments have long engaged in the practice of planning events that serve to both inspire and encourage students to embrace a variety of behaviors that uphold the "Unity in Diversity" of our nation. The goal of the Green Initiative is to make the environmental sector competitive enough to enable the achievement of greenhouse gas emission neutrality.

The College observes Independence Day, Republic Day, and Shivaji Maharaj Jayanti on February 19 with great fervor. Dandiya celebration on 4th October 2022, On November 25/11/ 2022, "Sanvidhan Divas" Constitution Day was observed. Students took part in elocution and quiz contests with all of their knowledge, which helped to promote the ideal constitutional principles and the fundamental rights and duties of Indian citizens.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**B. Any 3 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The group organizes official holidays and foreign festivals as part of its commemoration events.

26th January - Republic Day, observed on January 26 as a national holiday, honors the adoption of India's constitution on that day in 1950.

15th August - Independence Day is celebrated on the 15th of August.

The 7th annual World Yoga Day was successfully conducted by our BBA/BCA and B.com students and NSS members at Siddhant College of Management Studies on June 21, 2022.

Teachers Day - Every year on September 5th, we celebrate Teacher's Day.

Shivjayanti : We celebrated Shivaji Maharaj Jayanti on 19th February.

**Fresher's Welcoming Party** - On December 28, 2022, senior college students and recent arrivals interacted on campus for the induction ceremony. The opportunity for the freshmen to demonstrate their abilities and network with the more seasoned staff members made it a terrific event.

Since the SCMS Annual Cultural Festival's start, students have planned events to combine fun, education, creativity, innovation, and novelty.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1.Communication and Soft Skill Development :

Communication skills are the abilities you use when giving and receiving different kinds of information. Examples include sharing fresh thoughts, emotions, or even project updates. Communicating effectively requires speaking, listening, watching, and empathizing.

Not only will learning good communication help you hone your soft skills, but it will also benefit your relationships, job, and problem-solving capabilities.

The fact that abilities are immediately applicable to the task at hand is one of the most significant reasons why they are valued nowadays.

### 2.Beti Bachao, Beti Padhao :

The name Beti Bachao, Beti Padhao translates to 'Save the girl child, educate the girl child'. The scheme aims to educate citizens against gender bias and improve the efficacy of welfare

services for girls.

The purpose of these guidelines is to serve as a reference material with all necessary practical information on the components of B.B.B.P. and how to implement, monitor and report it at various levels. These are also intended to serve as an effective reference manual for officials at the National and State / Union Territory (UT) levels for policy guidance and monitoring.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

With this view our college has its own mission statement accordingly we always try to function enhance quality of ruler area student. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work.

Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. .

The priority of the college is to provide quality higher education aimed at enhancing the required knowledge and skills. This College was established on the year 2008. The main aim was to provide an opportunity to the rural students of this area especially the rural girl's students to pursue the higher education for their economically development and progress of the family.

In accordance with mission statement HEI gives exposure to the ruler students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively like professional, cultural, social consciousness, alertness, responsiveness.

Cultural department provides them with an opportunity to participate in various cultural competitions of the university level, state level.



File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

It might be difficult to inspire students to write excellent research papers and project reports in the age of online learning. The college will make sure that student research projects are of a higher caliber. The Institute will provide instruction to students to enhance their online communication skills in order to fulfill this industrial requirement.

The Institute will provide students with training to enhance their online communication etiquette in order to fulfill this industrial requirement. • The institute is aware that only following the curriculum of the associated institution will not enough to transform students into better, employable adults.

Faculty members will be trained to develop and implement innovative pedagogies to keep students engaged.

#### Personality Development Program -

Communication and other soft skills are required for all round development of students. They play major role in improving the employability of students

#### Course Structure : Communication Skills and Personality Development

- Overview of English Grammar
- Listening and Reading Skills
- English Speaking Skills
- Presentation Skills
- Oral Presentation
- Writing Skills
- Overcome stage fear
- Group Discussion
- Personal Interview
- Social Etiquettes
- To increase Extension activities.
- To create more official connections by signing Memorandums of Understanding.

